



# Membership Regulations

Engineers Ireland is the operating name for the Institution of Engineers of Ireland (Cumann na hInnealtóirí)

## Table of Contents

Foreword.....	3
<b>1 Membership Grades.....</b>	<b>4</b>
1.1 Description.....	4
1.2 Designatory Letters.....	4
1.3 Educational Standard and Requirements for each Grade.....	4
1.3.1 Ordinary Member.....	4
1.3.2 Technician.....	5
<b>2 Registered Professional Titles.....</b>	<b>5</b>
2.1 Description.....	5
2.2 Designatory Letters.....	5
2.3 Requirements for the title of Chartered Engineer.....	5
2.4 Requirements for the title of Associate Engineer.....	6
2.5 Requirements for the title of Engineering Technician.....	6
<b>3 Fellowship of the Institution.....</b>	<b>7</b>
3.1 Normal Procedure.....	7
3.2 Fellowship by Presidential Invitation.....	7
3.3 Honorary Fellow.....	7
3.4 Designatory Letters.....	8
<b>4 Other Categories of Membership.....</b>	<b>8</b>
4.1 Affiliate.....	7
4.2 Companion.....	8
4.3 Student.....	8
<b>5 Corporate Affiliate Member.....</b>	<b>9</b>
<b>6 Resignation and Re-admission.....</b>	<b>9</b>
<b>7 Subscriptions.....</b>	<b>9</b>
7.1 Annual Subscriptions.....	9
7.2 Payment.....	10
7.3 Arrears.....	10
7.4 Remission of Subscription and Special Subscription Conditions.....	10
7.5 Corporate Subscription Members.....	10
7.6 Corporate Affiliate Members.....	10

## Foreword

The “Institution of Civil Engineers of Ireland (Charter Amendment) Act 1969” states:

*“Membership of the Institution shall be open to all persons who establish to the satisfaction of the Council that they are qualified for membership in a manner required by the Bye-laws.”*

The Regulations herein are written in accordance with the above statutory requirement and the Bye-laws.

In establishing its Regulations for Membership, the Institution was concerned to ensure that these were such that professional engineers, engineering technologists and engineering technicians could apply for membership through an effective and straightforward system. Ensuring the integrity of the operation of the various verification processes involved was considered an essential requirement. The regulations also provide for the consideration of applications for membership from individuals who may have acquired the competences for the various grades of membership in informal ways, such as by experiential learning.

The Regulations are subject to review over time in order to ensure their continued relevance to industry, employers and the engineering community.

July 9<sup>th</sup> 2009

# 1 Membership Grades

## 1.1 DESCRIPTION

The membership grades of the Institution are Ordinary Member, and Technician.

## 1.2 DESIGNATORY LETTERS

The designatory letters for each membership grade are as follows:

Ordinary Member	MIEI
Technician	Tech IEI

## 1.3 EDUCATIONAL STANDARD AND REQUIREMENTS FOR EACH GRADE

### 1.3.1 ORDINARY MEMBER

- (a) The educational standard for the grade of Ordinary Member shall be as exemplified by a diploma or degree in engineering or engineering technology approved by the Council of the Institution.
- (b) Each candidate for election or transfer to the grade of Ordinary Member shall possess one of the following qualifications:
  - (i) A degree in engineering or engineering technology approved by the Council of the Institution as satisfying the educational standard for the grade of Ordinary Member;
  - (ii) The Graduate or Postgraduate Diploma of the Institution;
  - (iii) An engineering qualification which the Council of the Institution, through an international agreement, recognises as satisfying the educational standard for the grade of Ordinary Member;
  - (iv) Other engineering or related qualifications or learning experiences deemed by the Council of the Institution as satisfying the educational standard for the grade of Ordinary Member.

### 1.3.2 TECHNICIAN

- (a) The educational standard for the grade of Technician shall be as exemplified by a certificate in engineering approved by the Council of the Institution.
- (b) Each candidate for election or transfer to the grade of Technician shall possess one of the following qualifications:
  - (i) A National or Technician Certificate in engineering approved by the Council of the Institution as satisfying the educational standard for the grade of Technician Member;
  - (ii) An engineering technician qualification which the Council of the Institution, through an international agreement, recognises as satisfying the educational standard for the grade of Technician;
  - (iii) Other engineering technician qualifications or learning experiences deemed by the Council of the Institution as satisfying the educational standard for the grade of Technician.

## 2 Registered Professional Titles

### 2.1 DESCRIPTION

The Registered Professional Titles of the Council of the Institution are Chartered Engineer, Associate Engineer and Engineering Technician.

### 2.2 DESIGNATORY LETTERS

The designatory letters for each registered title are as follows:

Chartered Engineer	CEng MIEI
Associate Engineer	AEng MIEI
Engineering Technician	Eng Tech IEI

### 2.3 REQUIREMENTS FOR THE TITLE OF CHARTERED ENGINEER

- (a) Extract From The Institution of Civil Engineers Of Ireland (Charter Amendment) Act, 1969, which established the Institution of Engineers of Ireland.

#### SECTION 7: **CHARTERED ENGINEERS**

*Chartered Members of the Institution shall be known as "Chartered Engineers" and shall have the right so to describe themselves and to use after their names the abbreviation "C.Eng.". Such right shall be confined to such Chartered Members and to persons within the State in respect of whom the Council is satisfied that they are authorised to describe themselves as Chartered Engineers by a professional body recognised by the Council in that behalf. The Council shall keep a register of such persons and the Bye-laws may provide for payment of fees for such registration.*

- (b) Each candidate for election or transfer to the title Chartered Engineer shall:
  - (i) Have reached the educational standard for the title of Chartered Engineer, and have successfully completed the Professional Review as laid down in the Council of the Institution publication "Chartered Engineer – Regulations for the title Chartered Engineer",

or

- (ii) Possess a professional title equivalent to that of a Chartered Engineer, from a professional body with which the Council of the Institution has signed a bilateral agreement in respect of the mutual recognition of such titles, and has satisfied the requirements specified in that agreement.
- (c) The educational standard for the title of Chartered Engineer shall be as exemplified by a degree in engineering approved by the Council of the Institution.
- (d) Each candidate for election or transfer to the title of Chartered Engineer shall possess one of the following qualifications:
  - (i) A degree in engineering approved by the Council of the Institution as satisfying the educational standard for the title of Chartered Engineer;
  - (ii) The Postgraduate Diploma of the Institution;
  - (iii) An engineering qualification which the Council of the Institution, through an international agreement, recognises as satisfying the educational standard for the title of Chartered Engineer;
  - (iv) Other engineering or related qualifications or learning experiences deemed by the Council of the Institution as satisfying the educational standard for the title of Chartered Engineer
- (e) The Council of the Institution may prescribe alternative procedures through which it assesses candidates who may have achieved the competences of a Chartered Engineer in other ways. The regulations for such procedures shall be as published by the Council of the Institution.

#### **2.4 REQUIREMENTS FOR THE TITLE OF ASSOCIATE ENGINEER**

- (a) Each candidate for election and transfer to the title of Associate Engineer shall:
  - (i) have reached the educational standard for the title of Associate Engineer and shall have successfully completed the Professional Review as laid down in the Council of the Institution publication "Associate Engineer – Regulations for the title of Associate Engineer",
  - or
  - (ii) possess a professional title equivalent to that of Associate Engineer, from a professional body with which the Council of the Institution has signed a bilateral agreement in respect of the mutual recognition of such titles, and has satisfied the requirements specified in that agreement.
- (b) The educational standard for the title of Associate Engineer shall be as exemplified by a degree/diploma in engineering/technology approved by the Council of the Institution.
- (c) Each candidate for election or transfer to the title of Associate Engineer shall possess one of the following qualifications:
  - (i) A degree in engineering technology approved by the Council of the Institution as satisfying the educational standard for the title of Associate Engineer;
  - (ii) A National or Technician Diploma in Engineering approved by the Council of the Institution as satisfying the educational standard for the title of Associate Engineer;
  - (iii) An engineering technology qualification which the Council of the Institution, through an international agreement, recognises as satisfying the educational standard for the title of Associate Engineer;
  - (iv) Other engineering technology or related qualifications or learning experiences deemed by the Council of the Institution as satisfying the educational standard for the title of Associate Engineer.

- (d) The Institution may prescribe alternative procedures through which it assesses candidates who may have achieved the competences of an Associate Engineer in other ways. The regulations for such procedures shall be as published by the Council of the Institution.

## **2.5 REQUIREMENTS FOR THE TITLE OF ENGINEERING TECHNICIAN**

- (a) Each candidate for election and transfer to the title of Engineering Technician shall:
  - (i) have reached the educational standard for Technician membership as prescribed in 1.3.3(a) above and shall have successfully completed the Professional Review as laid down in the Council of the Institution publication “Engineering Technician – Regulations for the title of Engineering Technician”.

or

- (e) possess a professional title equivalent to that of Engineering Technician, from a professional body with which the Council of the Institution has signed a bilateral agreement in respect of the mutual recognition of such titles, and has satisfied the requirements specified in that agreement.
- (b) The Council of the Institution may prescribe alternative procedures through which it assesses candidates who may have achieved the competences of an Engineering Technician in other ways. The regulations for such procedures shall be as published by the Council of the Institution.

### **3 Fellowship of the Institution**

#### **3.1 NORMAL PROCEDURE**

Each candidate for election or transfer to the class of Fellow shall:

- (a) have been a Chartered Engineer of the Institution for a period of at least five years, during which time he/she has filled positions of responsibility in the design or execution of important engineering work,
- or
- (b) possess for a period of at least ten years such qualification(s) deemed by the Council of the Institution as satisfying the requirements for the title Chartered Engineer,

and

he/she shall during five years of such period have filled positions of responsibility in the design or execution of important engineering work.

NOTE: In the case of both (a) and (b) above, important engineering work may be taken to include engineering research, professional education of engineers and senior positions of management where progress to such positions derives from a previous education, training and practice as a professional engineer.

- (c) provide the names of four supporters at least three of whom shall be Fellows and the fourth supporter a Fellow or a Chartered Engineer

In exceptional circumstances, where a candidate has difficulty in naming Fellows or Chartered Engineers as supporters of his/her application, the Council of the Institution may:

- (i) permit the substitution of the names of such others as the Council of the Institution may recognise for this purpose

or

- (ii) permit a candidate to provide two supporters who are Fellows of the Institution who must certify that the candidate has filled positions of responsibility in the design or execution of important engineering work during the five year period immediately preceding the candidate's application date

#### **3.2 FELLOWSHIP BY PRESIDENTIAL INVITATION**

- (a) The Council of the Institution may exempt from the requirements in 3.1(c) above certain persons whose election to Fellowship of the Institution would, in the opinion of the Council of the Institution, advance the interests of the Institution.
- (b) Such persons shall be required to possess high educational qualifications, occupy a prominent position in one of the recognised branches of the engineering or related profession and have made some noteworthy contribution to the science and art of engineering.
- (c) Such persons will be invited by the President to accept Fellowship of the Institution where the Council of the Institution is satisfied that a candidate fulfils the Requirements for the title of Chartered Engineer.
- (d) Candidates will be identified by a group consisting of the President, in consultation with the Officers and one recent Past President. The agreed names will be submitted to the Council of the Institution for approval.

### 3.3 **Honorary Fellow**

- (a) An Honorary Fellow shall be a person who is distinguished by the importance of his/her work in engineering, science or otherwise, whom the Institution desires to honour.
- (b) A candidate for election as Honorary Fellow will be proposed by a group consisting of the President, in consultation with the Officers and one recent Past President. Any nomination shall be placed before the Council of the Institution at the meeting immediately prior to the proposed election.

An Honorary Fellow shall be elected by a majority of four-fifths of the members of the Council of the Institution present and voting.

### 3.4 **DESIGNATORY LETTERS**

3.4.1 The designatory letters for Fellowship of the Institution are as follows:

Fellow	CEng FIEI (subject to 3.2(c) above)
Honorary Fellow	Hon FIEI

## 4 **Other Categories of Membership**

### 4.1 **AFFILIATE**

4.1.1 Each candidate for election to the class of Affiliate shall:

- (a) Hold a third level or other qualification as approved by the Membership and Qualifications Board;

and

- (b) Be associated with the engineering profession by virtue of being employed in an engineering role though not eligible for a grade of membership at the time of application either through normal procedures or through any alternative route

### 4.2 **COMPANION**

4.2.1 Each candidate for election to the class of Companion shall possess the following qualifications:

- (a) He/she shall have attained a senior position of responsibility in a professional other than engineering

and

- (b) His/her membership would, in the opinion of the Council of the Institution, constitute a mutually beneficial link between the applicant and the Institution.

### 4.3 **STUDENT**

Each candidate for election to the class of Student shall possess one of the following qualifications:

- (a) be registered on an education programme accredited or approved by the Council of the Institution as satisfying the educational standard for one of the membership grades;
- (b) be registered on other engineering or engineering technology education programmes deemed by the Council of the Institution as being appropriate to student membership.

## 5 Corporate Affiliate Member

The Council of the Institution may accept as a Corporate Affiliate Member, an organisation which:

- employs engineers and engineering technologists and technicians;

or

- has a major engineering involvement and/or commitment;

or

- as a concern for the furtherance of engineering as fundamental to national development, employment and wealth creation;

or

- is interested in the education and training of professional engineers, engineering technologists and technicians up to the best international standards;

or

- wishes to support the development of engineering at home and abroad as appropriate to the needs and aspirations of a developing Irish economy.

## 6 Resignation and Re-admission

- (a) Each member may by notice in writing to the Secretary resign his/her membership after payment of all sums due from him/her in respect of subscriptions or otherwise.
- (b) On such resignation, the Council of the Institution may demand and may sue for the return of any certificate of membership issued to such member.
- (c) Each person who has resigned and ceased to be a member may apply for re-admission and the Council of the Institution may approve such re-admission under such conditions as it may see fit to impose.

## 7 Subscriptions

### 7.1 ANNUAL SUBSCRIPTIONS

- 7.1.1 The Council of the Institution shall determine, on an annual basis, the subscription rates and related fees payable by members of the Institution.
- 7.1.2 A member who is retired from practice and who has reached the age of 65 years may, on application, avail of a reduced rate for Retired Members.
- 7.1.3 A member who has reached the age of 65 years and has been a member of the IEI on a continuous basis for more than 25 years may claim exemption from all further subscription payments.
- 7.1.4 Introductory subscription rates exist for Student members of the Institution transferring to another grade of membership in year of and year following graduation and for those applying for membership in year of graduation having not been student members. These are reviewed by the Council of the Institution from time to time.
- 7.1.5 The subscription rates are published in the Engineers Journal on an annual basis.
- 7.1.6 Reduced subscription rates are available for members who are carrying out Post-graduate studies, Voluntary work or are unemployed.
- 7.1.7 Companions of the Institution, Honorary Fellows, members conferred with Fellowship by Presidential invitation and Past Presidents of the Institution are exempt from subscription payments.

## **7.2 PAYMENT**

- 7.2.1 Each subscription shall be payable in advance and shall become due on the first day of January in each year.
- 7.2.2 A person elected to membership after the thirty-first day of March in any year shall pay only a proportion of his/her subscription for that year; that is to say, if elected in the months April, May or June, he/she shall pay three quarters of the annual subscription; if elected in months July, August or September he/she shall pay one half; if elected in the months October, November or December he/she shall pay one quarter.
- 7.2.3 Each member shall be liable for the payment of his/her annual subscription until he/she has submitted his/her resignation in writing to the Secretary or unless he/she has been expelled from the Institution. A member shall remain liable for any subscription which fell due prior to the date of his/her resignation or expulsion. On such resignation or expulsion, the Council may demand and may sue for any arrears of subscription and costs.
- 7.2.4 A member may, on application in writing to the Secretary, seek to have all or part of his/her subscription waived. Each application will be dealt with on an individual basis.

## **7.3 ARREARS**

- 7.3.1 Each member (except those who pay by instalments) whose subscription for the current year has not been paid by the 31<sup>st</sup> October shall be in arrears of subscription and be removed from the Register of Members, after due notice has been given.
- 7.3.2 A member may have their membership reinstated on payment of the current year's subscription and any arrears on their account at the date of resignation or removal. This does not apply to members expelled from the Institution.

## **7.4 REMISSION OF SUBSCRIPTION AND SPECIAL SUBSCRIPTION CONDITIONS**

- 7.4.1 In special circumstances, of which it shall be the sole judge, the Council of the Institution may remit any subscription or part thereof or make special conditions of payment of subscriptions.

## **7.5 CORPORATE SUBSCRIPTION MEMBERS**

The title of "Corporate Subscription Member" may be conferred by the Council of the Institution upon organisations which enter into a special arrangement with The Institution of Engineers of Ireland for the payment of the subscription of all IEI members working for that organisation.

The subscription for Corporate Subscription Members shall be as determined by the Council of the Institution.

## **7.6 CORPORATE AFFILIATE MEMBERS**

The subscription for Corporate Affiliate Members shall be as determined by the Council of the Institution.